



OFFICE OF THE BUILDING OFFICIAL
UNIFIED APPLICATION FORM FOR BUILDING PERMIT

☐ SIMPLE ☐ COMPLEX*
☐ NEW ☐ RENEWAL ☐ AMENDATORY

THIS APPLIES ALSO FOR : ☐ LOCATIONAL CLEARANCE ☐ FIRE SAFETY EVALUATION CLEARANCE

APPLICATION NO.

Application number grid

AREA NO.

Area number grid

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE APPLICANT)

Owner / Applicant Information, Form of Ownership, Address, Location of Construction, Scope of Work, Use or Character of Occupancy, Occupancy Classified, Total Estimated Cost, etc.

DO NOT FILL-UP (PSA USE ONLY)

PSA Use Only grid

BOX 2

Full-time Inspector and Supervisor of Construction Works (Representing the Owner)

BOX 3

Applicant Information

BOX 4

With My Consent: Lot Owner / Authorized Representative

BOX 5

Notary Public section with signature lines and document details

BOX 6 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

ASSESSED FEES	ACCOUNT	BASIS OF ASSESSMENT	AMOUNT DUE	ASSESSED BY
FOR ZONING (ZONING ADMINISTRATOR):				
<input type="checkbox"/> LOCATIONAL / ZONING OF LAND		Conforme to CLUP and Revized Zoning Ordinance (SB res. No. 60 s2020 & Ordinance no. 7 s2020)		KAREN D. BICOMONG Planning Assistant
FOR BUILDING / STRUCTURE (OBO):				
<input type="checkbox"/> FILLING FEE		NBC PD 1096		
<input type="checkbox"/> LINE AND GRADE (GEODETIC)		NBC PD 1096		
<input type="checkbox"/> FENCING		NBC PD 1096		
<input type="checkbox"/> ARCHITECTURAL		NBC PD 1096		
<input type="checkbox"/> CIVIL / STRUCTURAL		NBC PD 1096		
<input type="checkbox"/> ELECTRICAL		NBC PD 1096		
<input type="checkbox"/> MECHANICAL		NBC PD 1096		
<input type="checkbox"/> SANITARY		NBC PD 1096		
<input type="checkbox"/> PLUMBING		NBC PD 1096		
<input type="checkbox"/> ELECTRONICS		NBC PD 1096		
<input type="checkbox"/> INTERIOR		NBC PD 1096		
<input type="checkbox"/> PENALTIES / SURCHARGES		NBC PD 1096		
<input type="checkbox"/> ADMINISTRATIVE FINES		NBC PD 1096		
FOR FIRE SAFETY (BFP):				
<input type="checkbox"/> FIRE CODE CONSTRUCTION TAX				
<input type="checkbox"/> HOTWORKS				
TOTAL				

TERMS AND CONDITIONS:

1.

The Owner/Applicant shall accomplish the prescribed Application Form, with the assistance of the concerned design professional/s and/or the Architect/Civil Engineer, hired/commissioned by him/her as full-time inspector/supervisor of the construction works, by filling up the necessary data/information required thereat.

2.

The fully accomplished prescribed Application Form, duly notarized, shall be submitted to the concerned Office of the Building Official, accompanied by the various applicable ancillary and accessory permits, plans, and specifications signed and sealed by the corresponding design professionals who shall be responsible for the comprehensive and correctness of the plans in compliance to the National Building Code of the Philippines (PD 1096), its Revised IRR, and all applicable referral codes and professional regulatory laws, together with the other documentary requirements pursuant to Section 302 of PD 1096 and its Revised IRR.

I have read this form, understood its contents, and consent to the processing of my personal data. I understand that my consent does not preclude the existence of other criteria for lawful processing of personal data, and does not waive any of my rights under the Data Privacy Act of 2012 and other applicable laws.

SIGNATURE OVER PRINTED NAME OF OWNER / APPLICANT