



Republic of the Philippines
Municipality of Alaminos
Province of Laguna

THIS IS FOR DILG-DPWH-DICT-

OFFICE OF THE BUILDING OFFICIAL
ONE-STOP SHOP FOR CONSTRUCTION PERMIT (OSCP)

DOCUMENTARY REQUIREMENTS FOR BUILDING PERMIT APPLICATION
(Utilities - Telecommunications, Power, Water, etc.)

- Four (4) copies of filled-up Unified Application Form for Building Permit and FSEC.
- Secretary's Certificate Authorizing the Signatory of the CORPORATIONS, etc.
- Barangay Clearance
- Two (2) sets of Design Plans, and other documents with signed & sealed as follows:
 - A. Architectural Documents
 - B. Civil / Structural Documents
 - C. Electrical Documents
 - F. Electronics Documents
- Valid Licenses (PRC I.D.) and PTR of all involves professionals.
- Notarized estimated value of the building/structure to be erected as declared by the owner / Bill of Materials with *signed & sealed*.
- Materials Specification with *signed & sealed (2copies)*.
- Construction Safety and Health Program (approved by DOLE)
- DPWH Clearance (2copies). - DO # 29 S 2021 - Policy on Telecommunications and Internet Infrastructure pursuant to "RA 11494 BAYANIHAN TO RECOVER AS ONE ACT." if the proposed projects is along Maharlika Highway, San Pablo-Alaminos By-pass Road & Alaminos-Lipa (CALABARZON) Road

REMARKS:

<input type="checkbox"/> COMPLETE DOCUMENTS <input type="checkbox"/> INCOMPLETE DOCUMENTS (Please comply uncheck boxes) Date & Time Returned: _____ Name & Signature of Applicant: _____ Contact No. of Applicant: _____	APPLICATION NO.:
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NOTES:

All application forms are available in the OSCP.
 All fully accomplished forms and requirements must be fastened in a **LONG FOLDER** except for the Drawing Plans & reports.
ONLY A COMPLETE & COMPLIANT APPLICATION WILL BE ACCEPTED.
 Bring this Checklist with detachable Claim Stub when submitting your application.

Keep your CLAIM STUB at all times; "NO CLAIM STUB, NO RELEASE"

CLAIM STUB

Application No.: _____	Return Date: _____
Time & Date Applied: _____	Receiving Officer: _____ <small>(Signature over Printed Name)</small>
Name of Applicant/Owner: _____	
Project Title: _____	Project Location: _____

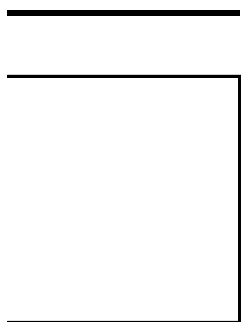
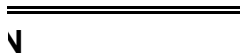
***For updates and inquiries, please call OBO at Tel. # (049) 524-0300 or e-mail us at alaminosmunicipalengineering@g**

NOTE: Bring this CLAIM STUB upon claiming the Order of Payment

- Two (2) copies* of Deed of Grant, Notarized Authorization Letter of the ownersto install pole& cable within their property. No in

Poles/Posts and Cable within the Road Right Of Way (RROW) in Barangay, Municipal, Provincial, & National Road as per Loc RESO # 127, s. 2019 and DPWH DO # 73, s. 2014

-DTI JMC 2018-01



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Installation of

al Ordinance